



GRANVILLE COUNTY LIBRARY SYSTEM

Thornton Branch | South Branch | Stovall Branch | Berea Branch

Berea Library – Teen Time Program Assistant

- **Hours:** 1 hour once a month on Thursdays, 4:30pm – 5:30pm.
- **Responsibilities:** Teen Time is the weekly teen program for middle school and high school students, ages 12 – 18. Each month, the Berea Librarian prepares various activities including crafts, cooking, service projects, movie nights, and game nights. Program assistants help the Librarian by passing out supplies, crowd control, and explaining the assignment. Program assistants will also help with program set-up and clean-up.
- **Qualifications:** Patient, tolerant, and caring manner. Welcoming to new attendees. Must be able to communicate clearly in a tactful, courteous, and pleasant manner with library staff, teens, and parents. Punctual and reliable. Should be able to explain assignment directions. Neat appearance.

Berea Library – Library Assistant

- **Hours:** Flexible; at discretion of Librarian and volunteers.
- **Responsibilities:** Library Assistants aide with the day to day running of the library. Tasks can include program preparation, craft cutting, book organization and weeding, creating library displays, or general library decorating and cleanup.
- **Qualifications:** Must be able to communicate clearly in a tactful, courteous, and pleasant manner with library staff and patrons. Punctual and reliable. Neat appearance.

Start Date: Tuesday, September 17, 2024

End Date: Tuesday, December 17, 2024

Spots Available: 2 student volunteers

Meeting Location: 1211 Hwy 158, Oxford, NC 27565

Organizer: Maggie Hall

(919) 693-1231 // maggie.hall@granvillecounty.org